



VOLUNTEER OPPORTUNITY

Volunteer Position: Education Programs Volunteer

Department: Education

Reports to: Education Programs Coordinator

Volunteer Job Description:

This position assists teachers and helps supervise students of Fleet Center educational programs and events. This position will assist Science Educators with Education programs and will be expected to maintain a positive, friendly and helpful demeanor while working with students, instructors and parents. This opportunity will be on various weekdays, Saturdays and Sundays, mornings or afternoons. Sign up for shifts occurs one month prior to classes. *Please see the Education Department page of our webpage for more detailed information about our Education Programs: rhfleet.org.*

Job Duties:

- Assist teacher(s) with presentation of hands-on science activities
- Will work with children ages 3-13
- Assist Education staff with material preparation, set up and break down of workshop
- Responsible for understanding emergency plan and executing appropriate action in case of an emergency

Qualifications Sought:

- Reliability, honesty, friendliness and punctuality are of utmost importance.
- Leadership experience or enthusiasm working with elementary age students.
- Ability to assist scouts and parents
- Efficient communication skills showing appropriate tact and diplomacy
- Ability to handle multiple functions.
- Ability to work effectively in different environments: outdoor, indoor, noisy, crowded, quiet etc.

Training:

- Reuben H. Fleet Science Center Orientation including Facility Tour.
- Education department training

Benefits:

- Learn more about science and technology education in a fun atmosphere.
- Valuable teaching assistant training & experience.
- Earn passes to the Fleet Center
- North Star Science Store, Galileo's Café, and Membership Discounts.

Age Requirements:

Minimum age for this volunteer position is: 16

This opportunity description does not state or imply that the above are the only duties and responsibilities that will be assigned. Volunteers holding this position may be required to perform other related duties as requested by volunteer supervisor.

For more information about this volunteer opportunity at the Reuben H. Fleet Science Center call, **Volunteer Services at (619) 238-1233 x 835** or e-mail volunteerservices@rhfleet.org. You can also pick up a volunteer application at the business entrance of *The Reuben H. Fleet Science in Balboa Park* or access and submit an application online at rhfleet.org. Interviews will be scheduled based upon your qualifications and availability.